

Administrative Series—2000

## **EMERGENCY MANAGEMENT**

Chemeketa Community College shall establish and maintain procedures for emergency management response and evacuation of college property in compliance with the U.S. Higher Education Opportunity Act of 2008.<sup>1</sup>

Procedures shall be drafted and maintained by the college's Emergency Preparedness Committee and will include the following:

- A description of the process the institution will use to confirm that there is a significant emergency, determine who to notify, determine the content of the notification, and initiate the notification system.
- Procedures to immediately notify the college community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on college-owned or -controlled property.
- A statement that the institution will, without delay, and taking into account the safety of the college community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.
- A list of the titles of the persons or organizations responsible for carrying out this process.
- Procedures for disseminating emergency information to the larger community.

October 19, 2011

*Adopted by College Board of Education*

July 24, 2013; September 21, 2016;

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<sup>1</sup>The Handbook for Campus Safety & Security Reporting—2016 Edition.